



Phone : 011-26692986
Fax : 011-26691014

SRI AUROBINDO COLLEGE

(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
E-mail : principal@aurobindo.du.ac.in
Website : www.aurobindo.du.ac.in

श्री अरविन्द महाविद्यालय

(दिल्ली विश्वविद्यालय)

मालवीय नगर, नई दिल्ली-110017

Ref. No.

Dated August 26, 2019

Minutes of the Meeting XIII - IQAC

The meeting of the IQAC Committee was held on Monday, August 26, 2019 at 12 Noon in the Principal's Office. The following were present.

1. Dr. Vipin Kumar	Chairman (Principal Offg.)
2. Dr. Sangeeta Kaul	Coordinator
3. Mrs. Vandana Bhalla	Faculty Member
4. Dr. Rashmi Mathur	Faculty Member
5. Dr. Soni Rastogi	Faculty Member
6. Dr. Aprajita Chauhan	Faculty Member
7. Dr. Manju M. Gupta	Faculty Member
8. Dr. Kamaljeet	Faculty Member
9. Dr. Meeta Mathur	Bursar, Faculty Member and NAAC Convener
10. Mrs. Meenu Panwar	Section Officer (Administration)
11. Mr. Ravinder Singh	Section Officer (Accounts)
12. Dr. Susheel Kumar	Faculty Member
13. Dr. Sanjay Tyagi	Faculty Member
14. Dr. P.P. Singh	Faculty Member
15. Dr. R. P. Risheshwar	Faculty Member
16. Dr. Shalini	Librarian
17. Dr. Veena Malhotra	Faculty Member
18. Dr. Renuka Anoop Kumar	Faculty Member
19. Dr. Shubhanjali Chopra	Faculty Member
20. Ms. Hema Nagpal	Faculty Member
21. Mr. Sandra Sunil	Student, B.Com (H)
22. Ms. Sakshi Sharma	Student, B.Com (H)

The following issues were discussed during the meeting :

1. Confirmation of the minutes of the meeting held on 09th of April, 2019.
2. Phase II of the water harvesting project to be looked into, by a committee that will be formed under the aegis of Dr. Soni Rastogi, so as to ensure adequate utilization of water resources.



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Ref. No. 3..... Botany department, along with the members of the Garden Comm. and Eco. Club. of the college, will look into the procurement of plants and resources under the Horticulture Department.

4. Teacher-in-Charges are required to submit a report by the 15th of September 2019, on the Skill Enhancement Courses taught by their department. The report should be submitted in soft format on the IQAC Mail ID – saciqac18@gmail.com.
5. Mushroom Farming to be conducted in the area identified jointly by the Principal and the Botany Department, in the college premises.
6. One day workshop / event should be organized by each department for their faculty members and students. Report of the same are to be submitted to the IQAC, within a week of the occurrence of the workshop / event.
7. Department wise academic calendar to be submitted to the IQAC, by the Teacher-in-Charges, on or before the 15th of September 2019.
8. A FDP to be organized for the non-teaching staff in the October break.
9. Minutes of the meeting of the various Departments to be shared on the IQAC mail ID, on regular basis.
10. Time table committee to be consulted for development and improvement of ICT Room for the electronics department.
11. Separate workshop for the lab staff to be organized.
12. Dr. Sanjay Tyagi highlighted the requirement of lift in the college premises, especially from the perspective of encouraging admissions of PWD students in Science section.
13. It has been made mandatory that the students who are a part of any cultural society are required to attend atleast 30% of the classes, so as to be entitled a rebate in the total attendance, in lieu of their active participation in the society's activities.



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Ref. No. 14. Dr. Susheel Kumar will submit the rules and regulations issued by the University of Delhi, to the Principal and the IQAC, for the attendance of students participating in different sports activities.

15. Dr. Meeta Mathur will look into the issues related to the RO Water Filter in the college premises.

16. Gas Pipeline will be provided to the Chemistry Department and the staff room.

17. Dr. Rashmi Mathur, on behalf of the Gender Sensitization Forum, suggested an implementation of a project involving the beggars and Below Poverty Line people, in order to train them or impart them with skill sets that can help them to find good employment options. A draft on the same to be submitted to the IQAC.

18. A self defence workshop to be organized by Dr. Susheel, in the college premises.

Dr. Sangeeta Kaul
Coordinator
IQAC

Dr. Vipin Kumar Aggarwal
Chairman
IQAC